DUNDRAW PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 20 May 2024 at 7.35 p.m. following the Annual Parish Meeting.

Present:

A. Austin
G. Franks
C. Storey
Also Present:
J. Rae (Clerk)

Cllr C. Storey in the Chair

1 ELECTION OF CHAIR FOR COUNCIL YEAR 2024/25

A nomination was received from Cllr Franks, seconded by Cllr Storey that Cllr Bennett be re-elected Chair for council year 2024/25. No other nominations were received. It was resolved that subject to Cllr. Bennett accepting the nomination that he be re-elected Chair for council year 2024-25.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Subject to Cllr J. Bennett accepting the nomination a declaration of acceptance of office will be signed.

3 APPOINTMENT OF VICE CHAIR FOR COUNCIL YEAR 2024/25

RESOLVED that Cllr Storey be re-appointed Vice Chair for council year 2024/25.

4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J. Bennett and J. Dockeray. The reasons for absence were noted and accepted. An apology for absence was also received from K. Thurlow, Cumberland Councillor.

5 MINUTES 18 MARCH 2024

The minutes of the meeting held on 18 March 2024 were approved as a true record and were signed by the Chairman.

6 DECLARATIONS OF INTEREST

No declarations of interest were received
No requests for dispensations were received

7 PUBLIC PARTICIPATION

No members of the public were present.

Cllr Storey reported she had attended the recent meeting in Blencogo concerning the Village Hall Committee's bid to purchase the Village Hall from the Church Commissioners. Cllr Storey proposed that a letter of support should be sent to the Village Hall Committee. Members were in agreement.

8 MATTERS ARISING FROM THE MEETING ON 18 MARCH 2024

None

9 REPORTS FROM OUTSIDE BODIES

Cumberland Councillor – Apologies had been received from Cllr Thurlow
Community Police Officer – The newsletter for the Maryport, Silloth Wigton area had been circulated prior to the meeting.

10 RENEWAL OF INSURANCE/RISK MANAGEMENT

The Clerk reported that the renewal documentation had been received from Zurich Insurance at an annual premium of £196.00 (no increase from the previous year).
RESOLVED to renew the policy with Zurich Municipal.

11 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The income and expenditure account had been circulated with the agenda.

Balances as at 31st March, 2024

Treasurers a/c	£ 39.13
Business a/c	£710.00
	£749.13
Unpresented cheque	£329.15
Balance Cfwd 1st April 2024	£419.98

(b) Income Received:

Cumberland Council – Half Yearly Precept £1,250.00

(c) Payment of accounts: The following accounts were approved for payment:

CALC - Annual Subscription - £135.21
Zurich Municipal – Annual Insurance £196.00
Wheyrigg Hall Hotel – Room Hire - £20.00
L. Hayton - Internal Auditor - £33.00

12 ANNUAL ACCOUNTS AND FINANCIAL STATEMENT 2022/23

(i) The internal audit had been carried out and was presented to Members.

(ii) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chairman and Clerk be authorised to sign the Annual Governance Statement.

(iii) Accounting Statement 2023/24 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. RESOLVED that the Chairman be authorised to sign the annual return.

(iv) Certificate of Exemption - Members resolved that the Certificate of Exemption should be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2023/24 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.

(v) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 3 June and will end on 12 July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.

(vi) Publication on website – The Clerk reported the requisite documents will be added to the parish council's website.

13 PLANNING MATTERS

(a) Applications received:

FUL/2024/0066 – The Laurels, Dundraw, CA7 0DP
Construction of a portal frame roof structure over an existing silage pit

(b) Decisions:

LBC/2024/0006 - Limes Cottage, Dundraw, Wigton, CA7 0DP
Proposal: Removal of concrete and sand render from external walls and re-point/re-render in hot lime mortar; removal of rotten cellar beam and replace with new timber beam; removal of damaged internal plaster and replace with lime plaster in bedroom and living room; removal of side porch, and removal of supporting wall and door to create open kitchen/dining room.
Amendment: Amended Description LBC GRANTED

FUL/2024/0066 – The Laurels, Dundraw, CA7 0DP
Construction of a Portal frame roof structure over an existing silage pit GRANTED

14 ROADS AND HIGHWAY MATTERS

Cllr Storey had circulated the response from Karl Melville regarding the Moor Row road. It was noted that this road had now been marked up for repair by Highways.

Members noted that the road surface of the B5302 is deteriorating.

15 CORRESPONDENCE

The correspondence received since the last meeting had been circulated by email.

NALC - Chief Executive's Bulletin
CALC – Allotment Survey
Cumberland Council - Environment and Climate for Cumberland Council Newsletter
CALC Newsletter
Connecting Cumbria Newsletter
Cumberland Council Updates
Cumberland Council - Public Space Protection Order and Litter Champions Event in Cumberland
Cumberland Council – Public Space Protection Order Presentation
Cumberland Council – Draft Climate and Nature Strategy

16 PARISH PLAN

Cllr Franks proposed that an amendment be made to remove the reference to the implementation of a one-way system under Highways. Members were in agreement.

17 VACANCY ON THE PARISH COUNCIL

No expressions of interest had been received.

18 DATE OF NEXT MEETING

The next meeting will be held on Monday 15 July 2024

The meeting closed at 8.34 p.m.

Signed..... Date.....