DUNDRAW PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 22nd May, 2023 at 7.50 p.m.

Present:

A. Austin
J. Bennett
G. Franks
C. Storey
Also Present:
J. Rae (Clerk)

1 ELECTION OF CHAIR FOR COUNCIL YEAR 2023/24

A nomination was received from Cllr Franks, seconded by Cllr Austin that Cllr Bennett be re-elected Chair for council year 2023/24. As no other nominations were received it was resolved that Cllr. Bennett be re-elected Chair for the ensuing year.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Bennett assumed the chair and signed a declaration of acceptance of office.

3 APPOINTMENT OF VICE CHAIR FOR COUNCIL YEAR 2023/24

RESOLVED that Cllr Storey be re-appointed Vice Chair for council year 2023/24.

4 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr J. Dockeray. The reason for absence was noted and accepted. An apology for absence was also received from K. Thurlow, Cumberland Councillor.

5 MINUTES 20 MARCH 2023

The minutes of the meeting held on 20th March, 2023 were approved as a true record and were signed by the Chairman.

6 DECLARATIONS OF INTEREST

Members were provided with a register of disclosable pecuniary interests form from Cumberland Council for completion.
No declarations of interest were received
No requests for dispensations were received

7 PUBLIC PARTICIPATION

No members of the public were present. Dog fouling issues had been discussed in the Parish meeting.

8 MATTERS ARISING FROM THE MEETING ON 20 MARCH 2023

The ongoing issue with rubbish deposited on the land adjacent to Limes Cottage, Dundraw was discussed. It was agreed to raise this with Cumberland Council. Members also discussed the septic tank and the access issues. Cllr Franks agreed to put the Parish Council's concerns in writing to be forwarded to the LPA.

No update had been received regarding the request to view the data from the traffic surveys.

9 REPORTS FROM OUTSIDE BODIES

Cumberland Councillor – Apologies had been received from Cllr Thurlow
Community Police Officer – The newsletter for the Wigton area had been circulated prior to the meeting.

10 RENEWAL OF INSURANCE/RISK MANAGEMENT

The Clerk reported that the renewal documentation had been received from Zurich Insurance at an annual premium of £196.00 (no increase from the previous year).
RESOLVED to renew the policy with Zurich Municipal.

11 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The income and expenditure account had been circulated with the agenda.

Balances as at 31st March, 2023

Treasurers a/c	£ 43.26
Business a/c	£710.00
	£753.26
Unpresented cheque	£ 20.00
Unpresented cheque	£ 20.00
Balance Cfwd	£713.26

(b) Income Received:

Allerdale Borough Council – Half Yearly Precept £1,000.00

(c) Payment of accounts: The following accounts were approved for payment:

CALC - Annual Subscription - £124.13
Zurich Municipal – Annual Insurance £196.00
Wheyrigg Hall Hotel – Room Hire - £20.00
L. Hayton - Internal Auditor - £33.00

12 ANNUAL ACCOUNTS AND FINANCIAL STATEMENT 2022/23

(i) The Clerk reported that the internal audit had been carried out with no issues identified.

(ii) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chairman and Clerk be authorised to sign the Annual Governance Statement.

(iii) Accounting Statement 2022/23 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. RESOLVED that the Chairman be authorised to sign the annual return.

(iv) Certificate of Exemption - Members resolved that the Certificate of Exemption should be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2022/23 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.

(v) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 5th June and will end on 14th July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.

(vi) Publication on website – The Clerk reported the requisite documents will be added to the parish council's website.

13 PLANNING MATTERS

(a) Applications received: None

(b) Decisions: None

14 ROADS AND HIGHWAY MATTERS

The overgrown grass verges at road junctions were discussed in the Parish meeting. Cllr Austin reported that the highway safety mirror next to the bus shelter at the junction opposite the Old Chapel in Dundraw may need replacing. Cllr Austin agreed to look at potential costs for a replacement mirror.

15 CORRESPONDENCE

The correspondence received since the last meeting had been circulated by email.

CALC - Practitioners Guide 2023
CALC News - January & February 2023
CALC - Local Government Reorganisation (LGR) Newsletter
HyperfastGB - Aspatria community meeting - 2 May
Cumbria CC - Connecting Cumbria Newsletter March 2023
CALC - CCRG: Follow Up to Finding, Understanding and Using Weather Information Event
CALC - CLIMATE ACTION online survey for Town and Parish Councils which focuses in particular on carbon reduction and community energy
CALC - CAfS Newsletter- Solar Made Easy | Carbon Literacy | Lime Workshops | Climate Solutions: Hedgerows & Coastlines
CALC - Community Energy On-line Event
CALC - Cost of Living Support, Household Support Fund and PCCU
CALC - DLUHC Consultation on Infrastructure Levy
Cumberland Council - Welcome to Cumberland Council
CALC - CCRG: Emergency Alerts
CALC - Community Emergency Plans (CEPs) Quick Questionnaire- Town and Parish Councils
Cumberland Council - Connecting Cumbria Newsletter - April 2023
CALC Special General Meeting – 7 June 2023

16 PARISH PLAN

The Parish Plan was noted. No new matters were added to the plan.

17 VACANCY ON THE PARISH COUNCIL

Following the parish elections held on 4th May 2023 one vacancy exists which can now be filled by co-option. A notice will be published on the parish noticeboards and included in the Solway Plain magazine.

18 DATE OF NEXT MEETING

The next meeting will be held on Monday 17th July, 2023

The meeting closed at 8.45 p.m.

Signed..... Date.....