DUNDRAW PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 16th May, 2021 at 7.35 p.m.

Present:

A. Austin
J. Bennett
J. Dockeray
G. Franks
C. Storey
Also Present:
J. Rae (Clerk)

1 ELECTION OF CHAIR FOR COUNCIL YEAR 2022/23

A nomination was received from Cllr Franks, seconded by Cllr Dockeray that Cllr Bennett be re-elected Chair for council year 2022/23. As no other nominations were received it was resolved that Cllr. Bennett be re-elected Chair for the ensuing year.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Bennett assumed the chair and signed a declaration of acceptance of office.

3 APPOINTMENT OF VICE CHAIR FOR COUNCIL YEAR 2022/23

Cllr Franks proposed that Cllr Storey be re-elected Vice Chair for council year 2022/23, this was seconded by Cllr Bennett. **RESOLVED** that Cllr Storey be re-elected Vice Chair for council year 2022/23.

4 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr L. Hall. The reason for absence was noted and accepted.
Apologies for absence were also received from J. Lister, Cumbria County Councillor and K. Thurlow, Cumberland Councillor.

5 MINUTES 21 MARCH 2022

The minutes of the meeting held on 21st March, 2022 were approved as a true record and were signed by the Chairman.

6 DECLARATIONS OF INTEREST

Register of Interests: Councillors were reminded of the need to update their register of interests
(i) To declare any personal interests in items on the agenda and their nature
(ii) To declare any pecuniary interests in items on the agenda and their nature
No declarations of interest were received
No requests for dispensations were received

7 PUBLIC PARTICIPATION

No members of the public were present and no matters were raised.

8 MATTERS ARISING FROM THE MEETING ON 21 MARCH 2022

Min Ref 71

The repair work to the gate on the public right of way (PROW 227003) had not been carried out. The Countryside Access Team had advised they would follow this up with the landowner.

The data from the traffic counters was still awaited. Cllr Lister had been requested to make enquiries with Cumbria County Council.

Rubbish dumped next to Limes Farm - The Borough Council advised they had sent a letter to the landowner on 29th March. However, it was reported at the March meeting that the rubbish had been removed.

9 REPORTS FROM OUTSIDE BODIES

Allerdale Borough Council – Cllr Johnson was not present
Cumbria County Council – Apologies had been received from Cllr Lister
Cumberland Councillor – Apologies had been received from Cllr Thurlow
Community Police Officer – The newsletter for the Wigton area had been circulated prior to the meeting.

10 RENEWAL OF INSURANCE/RISK MANAGEMENT

The Clerk reported that details of a new select policy aimed at smaller parish councils had been received from Zurich Insurance. The quotation was for £196.00 with the policy offering the same cover. RESOLVED to accept the quotation of £196.00.

11 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The income and expenditure account had been circulated with the agenda.

Balances as at 31st March, 2022

Treasurers a/c	£243.91
Business a/c	£710.00
	£953.91
Unpresented cheque	£ 15.00 (out of date)
Unpresented cheque	£ 20.00
Balance Cfwd	£933.91

(b) Income Received:

Allerdale Borough Council – Half Yearly Precept £925.00

(c) Payment of accounts: The following accounts were approved for payment:

CALC Annual Subscription	£111.64
Zurich Municipal Annual Insurance	£196.00
Wheyrigg Hall Hotel – Room Hire	£ 20.00
Internal Auditor	£ 30.00
C. Storey - Refund (portaloo hire)	£184.80

12 ANNUAL ACCOUNTS AND FINANCIAL STATEMENT 2021/22

The Clerk reported that the internal audit had been carried out with no issues identified.

(i) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chairman and Clerk be authorised to sign the Annual Governance Statement.

(ii) Accounting Statement 2021/22 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. RESOLVED that the Chairman be authorised to sign the annual return.

(iii) Certificate of Exemption - Members resolved that the Certificate of Exemption should be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2021/22 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.

(iv) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 13th June and will end on 22nd July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.

(v) Publication on website – The Clerk reported the requisite documents will be added to the parish council's website.

13 PLANNING MATTERS

(a) Applications received: None

(b) Decisions:

FUL/2021/0301 – Barn neighbouring Holme Leigh and Kelsick Farm, Kelsick
Proposed barn conversion to provide residential dwelling, demolition of existing wc to front (south) elevation and erection of two storey rear/single storey side extension. GRANTED

14 ROADS AND HIGHWAY MATTERS

The following matters were discussed:

Highways had advised that the pot hole on the bridge at Waverbridge had been repaired.

Highways had identified multiple potholes on the stretch of road along the B5302 from Dian House Farm towards the Wheyrigg sign. The pot holes had been made safe with a temporary repair. The location has been added to a future resurfacing scheme to carry out permanent repairs. The works are scheduled to be completed within the current financial year.

Cllr Storey reported she had contacted Highways again regarding the pot holes on the Moor Row road.

Cllr Austin reported that Highways had recently filled the grit bins but had missed the bin at the Ruddings, Cllr Austin agreed to let the Clerk know the location using what three words for the Clerk to pass on to Highways

Cllr Dockeray reported a pot hole outside Holme Leigh at Kelsick.

Members reported that some drains in the parish had been cleaned out.

15 CORRESPONDENCE

The correspondence received since the last meeting had been circulated by email.

Cumbria CC - Connecting Cumbria Newsletter - March 2022
CALC - Borderland Growth Deal
CALC - Allerdale GDF Newsletter
British Horse Society - Looking to recruit Historical Research Volunteers in Cumbria.
CALC Local Government Reorganisation (LGR) Newsletter
Cumbria County Council - Building Community Resilience- Questionnaire for Town & Parish Councils
CALC - Sector Finance Survey 2022
CALC - Code of Conduct Training
Pensions Regulator – Re-enrolment of eligible staff – A declaration of compliance will be submitted advising that no staff are eligible.

16 THE QUEENS PLATINUM JUBILEE CELEBRATIONS

Cllr Storey reported that preparations for the Vintage Show Event on Saturday 4th June are well underway. Members were provided with an update on how arrangements are progressing and are outlined in the minutes of the Committee meeting held on 29th April. The minutes had been circulated prior to the Parish Council meeting. It was agreed the Committee would hold a site meeting on the 1st June to finalise arrangements.

17 PARISH PLAN

The Parish Plan was noted. No new matters were added to the plan.

18 DATE OF NEXT MEETING

The next meeting will be held on Monday 18th July, 2022

The meeting closed at 8.35 p.m.

Signed..... Date.....