

DUNDRAW PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 24th May, 2021 at 7.45 p.m.

Present:

A. Austin
J. Bennett
J. Dockeray
G. Franks
L. Hall
C. Storey

Also Present:

J. Rae (Clerk)

1 ELECTION OF CHAIR FOR COUNCIL YEAR 2021/22

A nomination was received that Cllr Bennett be re-elected Chair for council year 2021/22. As no other nominations were received it was resolved that Cllr. Bennett be re-elected Chair for the ensuing year.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Bennett assumed the chair and signed a declaration of acceptance of office.

3 APPOINTMENT OF VICE CHAIR FOR COUNCIL YEAR 2021/22

RESOLVED that Cllr Storey be re-elected Vice Chair for council year 2021/22.

4 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr J. Lister, Cumbria County Councillor.

5 MINUTES 15 MARCH 2021

The minutes of the meeting held on 15th March, 2021 were approved as a true record and were signed by the Chairman.

6 DECLARATIONS OF INTEREST

Cllrs Dockeray and Hall had previously declared an interest in planning application FUL/2021/0097.

7 MATTERS ARISING FROM THE MEETING ON 15 MARCH 2021

Min Ref 57 - Blocked drain on the Moor Row to Kelsick road and broken sign at Kelsick road ends - Cllr Hall reported these matters are still outstanding.

Min Ref 62 - Traffic Surveys – Members noted that the equipment had been sited to survey traffic using the Dundraw and Dundraw/Waverbridge road. It was noted that two separate sets of counters had been sited on the hill going into Dundraw and despite the parish council's request none had been sited on the back road to Kelsick. The Clerk was requested to follow this up with Cumbria County Council.

Min Ref 62 – Drain on the corner of the Dundraw/Waverbridge road – No progress had been made since the last meeting. The Clerk was requested to follow this up with Cllr Lister.

8 PUBLIC PARTICIPATION

No members of the public were present and no matters were raised.

9 REPORTS FROM OUTSIDE BODIES

Allerdale Borough Council – Cllr Johnson was not present

Cumbria County Council – Apologies had been received from Cllr Lister

Community Police Officer – The newsletter for the Wigton area had been circulated prior to the meeting.

10 RENEWAL OF INSURANCE/RISK MANAGEMENT

The Clerk reported that the renewal documentation had been received from Zurich Municipal in the sum of £257.60. (No increase from the previous year). The policy was considered to be adequate for the parish council's requirements. **RESOLVED** to renew the policy for the next year with Zurich Municipal.

11 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The income and expenditure account had been circulated with the agenda.

Balances as at 31st March, 2021

Treasurers a/c	£ 274.87
Business a/c	£ 710.00

Income Received:

Allerdale Borough Council – Half Yearly Precept £925.00

(b) Payment of accounts: The following accounts were approved for payment:

CALC Annual Subscription	£102.76
Zurich Municipal Annual Insurance	£257.60
Internal Auditor	£ 30.00
Wheyrigg Hall Hotel – Room Hire	£ 15.00

12 ANNUAL ACCOUNTS AND FINANCIAL STATEMENT 2020/21

The Clerk reported that the internal audit had been carried out with no issues identified.

- (i) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. **RESOLVED** that the Chairman and Clerk be authorised to sign the Annual Governance Statement.
- (ii) Accounting Statement 2020/21 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. **RESOLVED** that the Chairman be authorised to sign the annual return.
- (iii) Certificate of Exemption - Members resolved that the Certificate of Exemption should be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2020/21 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.
- (iv) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 14th June and will end on 24th July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.
- (v) Publication on website – The Clerk reported the requisite documents will be added to the parish council's website

13 PLANNING MATTERS

(a) Applications received:

FUL/2021/0097 – Barn neighbouring Holme Leigh and Kelsick Farm
Proposed barn conversion to provide domestic dwelling No objections

(b) Decisions: None

14 ROADS AND HIGHWAY MATTERS

Highway issues had been discussed earlier in the meeting. Members also noted that some of the roads in the parish had been marked up for repair.

15 CORRESPONDENCE

The correspondence received since the last meeting had been circulated by email.

- Allerdale Borough Council - Local Government Reorganisation in Cumbria Consultation
- CALC - Remote meetings update
- CALC Follow up Information from the Local Government Reorganisation Event 18 March
- Cumbria Police - April 2021 - Maryport, Aspatria, Silloth and Wigton
- Duke of Edinburgh - Operation Forth Bridge & books of condolence
- Cumbria County Council Highways Feedback Survey Results and Report
- CALC - DCMS Rural Broadband Consultation
- CALC - NALC Response to Government Consultation on LGR
- CALC - Allerdale District Three Tier Meeting 25th May 2021
- CALC - High Court Judgement on Virtual Meetings
- CALC – New Highways System
- Allerdale GDF Working Group
- CALC Circular April/May
- Letter of thanks for the parish council’s donation towards the production of the Solway Plain Team Magazine

16 PARISH PLAN

The Parish Plan was discussed. It was agreed to remove two items, erection of fence at Kelsick Pond and grass cutting at the bus shelter in Dundraw. A query was raised regarding the action on the Plan for Bridleways/PROW Improvements. It was noted that the footpath/bridleway from Dundraw to Lessonhall is blocked in parts and the bridleway sign is missing at the Dundraw end. The Clerk agreed to raise this with the Rights of Way Officer at Cumbria County Council.

17 DATE OF NEXT MEETING

The next meeting will be held on Monday 19th July, 2021

The meeting closed at 8.30 p.m.

Signed..... Date.....