

DUNDRAW PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 20th July, 2020 at 7.30 p.m.

Present:

A. Austin
J. Bennett (Chair)
J. Dockeray
G. Franks
L. Hall
C. Storey

Also Present:

J. Rae (Clerk)

As the Annual Meeting scheduled for 18th May had been cancelled due to the Coronavirus Pandemic (Covid 19) in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the appointments of Chair (Councillor J. Bennett) and Vice Chair (Councillor C. Storey) will remain until May 2021.

1 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr M. Johnson, Allerdale Borough Councillor.

2 MINUTES 16 MARCH 2020

The minutes of the meeting held on 16th March, 2020 were approved as a true record and were signed by the Chairman.

3 DECLARATIONS OF INTEREST

None received.

4 MATTERS ARISING FROM THE MEETING ON 16 MARCH 2020

Wheyrigg Sign – The Wheyrigg sign had still not been erected.

No update was available following the Highways Working Group's meeting when the parish council's proposals for passing places to be implemented on the Dundraw to Waverbridge road was to be discussed.

The Clerk agreed to request an update on the above from Highways.

5 PUBLIC PARTICIPATION

A member of the public had raised concerns regarding farm vehicles speeding in Dundraw.

6 REPORTS FROM OUTSIDE BODIES

Allerdale Borough Councillor – Apologies had been received from Cllr Johnson.

Cumbria County Councillor – Cllr Lister was not present.

Community Police Officer – The Police Newsletter for the Maryport, Aspatria, Silloth area had been received. There was nothing in the newsletter relating to the parish.

7 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The Parish Council's financial position was provided for Members information.

Balances as at 31st March 2020

Treasurers a/c	£ 140.81
Business a/c	£ 710.00

Income Received:

1.4.20 - Allerdale Borough Council	
Half Yearly Precept	£ 925.00

Balances 30th June 2020

Treasurers a/c	£ 808.27
Business a/c	£ 710.00

(b) Payment of accounts: The following accounts were approved for payment:

Wheyrigg Hall Hotel – Room Hire	£ 15.00
Clerk's Account Quarter 1	£216.77
HMRC PAYE Quarter 1	£ 46.80
CALC Annual Subscription	£ 99.39
Internal Auditor	£ 30.00
Zurich Insurance – Annual Insurance Paid 1 st June 2020	£257.60

8 ANNUAL AUDIT

The internal audit had been carried out with no issues identified. Members considered the effectiveness of the system of internal control and agreed that this is satisfactory.

- (i) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chairman and Clerk be authorised to sign the Annual Governance Statement.
- (ii) Accounting Statement 2019/2020– Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. RESOLVED that the Chairman be authorised to sign the annual return.
- (iii) Certificate of Exemption - Members resolved that the Certificate of Exemption should be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2019/20 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.
- (iv) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 3rd August and will end on 11th September, 2020. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.
- (v) Publication on website – The Clerk reported the requisite documents will be added to the parish council's website.

9 PLANNING MATTERS

- (a) Applications received: None
- (b) Decisions: None

10 ROADS AND HIGHWAY MATTERS

The following matters were raised:

B5302 – road surface is breaking up in parts
Drains blocked in Dundraw
The bend sign approaching Kelsick is missing

11 FOOTWAY LIGHTING

CALC had requested legal advice as to whether the Borough Council can legally enforce the transfer of responsibility for the footway lights in the parish. The advice had concluded that parishes will either contribute or the Borough Council will stop power to the footway lights. The arrangement needs to be agreed between the parties. There is no requirement for a parish council to contribute to the costs of electricity for footway lights unless it agrees to do so but the principal authority can stop lighting the footway lamps.

The annual cost for the lights in the Parish is £86.58 plus VAT. The charges will be effective from April 2021. The Parish Council has the option to have the lights removed. Members discussed the inventory of lights supplied by the Borough Council and queried whether the light at Waverbridge belongs to Cumbria County Council. The Clerk agreed to query this with the Borough Council.

12 CORRESPONDENCE

The correspondence received since the last meeting had been circulated

- Cumbria Police – Newsletter Maryport, Aspatria, Silloth & Wigton May - June 2020
- CALC - Coronavirus — information for parish and town councils
- CALC - Coronavirus and other Updates
- CALC - Update on community building opening advice
- Allerdale BC - Footway Lighting
- CALC - Corporate message – HWRC Re-opening

13 PARISH PLAN

No additional items were added to the plan.

14 DATE OF NEXT MEETING

Date of next meeting – Monday 21st September, 2020

The meeting closed at 8.12 pm

Signed..... Date.....