

# DUNDRAW PARISH COUNCIL

JANICE RAE  
PARISH CLERK

33 SCHOLARS GREEN  
WIGTON  
CUMBRIA  
CA7 9QW

Telephone 016973 42138

Email: [janice.rae220@btinternet.com](mailto:janice.rae220@btinternet.com)

Website: [www.dundrawpc.org.uk](http://www.dundrawpc.org.uk)

---

10<sup>th</sup> May, 2019

Dear Councillor,

You are summoned to attend the Annual Meeting of the Parish Council which will be held at Wheyrigg Hall Hotel on **Monday 20<sup>th</sup> May, 2019** at **7.45 p.m.** The Agenda is printed below and I trust you will be able to attend.

The meeting will be preceded by the Annual Parish Meeting.

Yours faithfully,

Parish Clerk

## A G E N D A

1. Election of Chairman for Council year 2019/20
2. To receive the Chairman's declaration of acceptance of office
3. Appointment of Vice-Chairman for Council year 2019/20
4. To receive apologies for absence
5. To approve the minutes of the meeting of the Parish Council held on the 18<sup>th</sup> March, 2019 (copy enclosed)
6. To receive declarations of interest in respect of matters on the Agenda
7. Matters arising from the meeting on 18<sup>th</sup> March, 2019
8. Public Participation  
Members of the public have the opportunity to raise questions in relation to matters on this agenda
9. Reports from Outside Bodies  
Allerdale Borough Councillor  
Cumbria County Councillor  
Community Police Officer
10. Vacancy on the Parish Council following the Election – To fill the vacancy by co-option.

11. Parish Council Insurance/Risk Management – To consider the renewal documentation.
12. Accounts and Financial Matters
  - (a) Copy statement enclosed
  - (b) To note the NJC pay increase for parish clerks
  - (c) Payment of Accounts
    - CALC - Annual Subscription
    - Zurich Municipal - Parish Council Insurance
    - Wheyrigg Hall Hotel – Room Hire
    - L. Hayton - Internal Auditor
13. Annual Accounts and Financial Statement 2018/19
  - (i) To approve the signing of the Annual Governance Statement
  - (ii) To approve the signing of the Statement of Accounts
  - (iii) To approve the signing of the Certificate of Exemption
  - (iv) To note the Period of Exercise of Elector's rights
  - (v) Publication on Website
14. Planning Matters
  - (a) Applications for consultation
  - (b) Planning Decisions
15. Roads and Highways Matters
16. Correspondence
17. Parish Plan
18. Date of Next Meeting – Monday 15<sup>th</sup> July, 2019