

DUNDRAW PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at Wheyrigg Hall Hotel on Monday 15th May, 2017 at 7.40 p.m.

Present:

J. Bennett
J. Dockeray
G. Franks
L. Hall
C. Storey

Also Present:

A. Hedworth, Allerdale Borough Council
J. Rae (Clerk)

01 ELECTION OF CHAIR

Nominations were invited for election of chair for the council year 2017/18. A nomination was received from Cllr J. Dockeray, seconded by Cllr C. Storey that Cllr J. Bennett be re-elected Chair for council year 2017/18. As no other nominations were received it was therefore **RESOLVED** that Cllr. J. Bennett be re-elected Chair for the ensuing year.

02 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr J. Bennett signed a declaration of acceptance of office.

03 APPOINTMENT OF VICE CHAIR

RESOLVED that Cllr. C. Storey be re-elected Vice Chair for the ensuing year.

04 APOLOGIES FOR ABSENCE

An apology for absence was received from PCSO H. Donaughee

05 MINUTES

The minutes of the bi-monthly meeting held on 20th March, 2017 were approved as a true record and signed by the Chairman.

06 DECLARATIONS OF INTEREST

None received.

07 MATTERS ARISING FROM THE MEETING 20 MARCH 2017

It was reported that a site visit with County Highways had not taken place. (Min ref 76). The Clerk was requested to follow this up with Cllr. Lister.

08 REPORTS FROM OUTSIDE BODIES

Cllr A. Hedworth reported that the full Council meeting of the Borough Council will be held on Wednesday this week.

Cllr. J.Lister was not present at the meeting.

PCSO H. Donaughee was unable to attend the meeting. A report containing crime prevention advice had been provided. The clerk advised that there was a report of burglary in the Wheyrigg area shown on the police crime mapper website.

09 PARISH COUNCIL INSURANCE/RISK MANAGEMENT

A renewal invitation had been received from Zurich Municipal Insurance at a premium of £257.60. The cover provided by the policy was deemed to be adequate for the parish council's requirements. **RESOLVED** to accept the renewal invitation from Zurich Municipal at an annual premium of £257.60.

10 ACCOUNTS AND FINANCIAL MATTERS

(a) Statement of Accounts

The Parish Council's financial position was provided for Members information in the form of the income and expenditure account.

Balances as at 31st March 2017

Treasurers a/c	£ 259.48
Business a/c	<u>£ 710.00</u>
	£ 969.48

Receipts

1 April 2017 - Allerdale Borough Council - Half yearly precept £875.00

(b) Payment of Accounts

The following accounts were authorised for payment:

L. Hayton	Internal Auditor	£ 30.00
Wheyrigg Hall Hotel	Room Hire	£ 15.00
Zurich Municipal	Parish Council's Insurance	£257.60
CALC	Annual Subscription	£108.12

11 ANNUAL ACCOUNTS AND FINANCIAL STATEMENT 2016/17

The Clerk reported that the internal audit had been carried out with no issues identified. Members considered the effectiveness of the system of internal control and agreed that this is satisfactory.

- (i) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. **RESOLVED** that the Chairman be authorised to sign the Annual Governance Statement.
- (ii) Accounting Statement 2016/17 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. **RESOLVED** that the Chairman be authorised to sign the annual return.
- (iii) Period of Exercise of Public Rights – The Clerk reported that the period for the exercise of public will commence on 5th June and will end on 14th July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.
- (iv) Publication on website – The Clerk reported that the Annual Governance Statement, Statement of Accounts and the Statement setting out the period of exercise of elector's rights will be published on the parish council's website.

12 PLANNING MATTERS

(a) Applications received:

None

(b) Decisions

None

13 ROADS AND HIGHWAY MATTERS

The following matters were reported:

Incidents of fly tipping are occurring at the Wheyrigg layby. The Clerk was requested to report this to the Borough Council.

14 CORRESPONDENCE

The correspondence received since the last meeting was circulated and discussed at the meeting.

CALC Circular April 2017

CALC Circular May 2017

Clerk's and Councils Direct May 2017

Cumbria County Council - Launch of Highways Information Management System

Cumbria County Council – Connecting Cumbria

15 PARISH PLAN

The Parish Plan was discussed. No additional items were added.

16 DATE OF NEXT MEETING

The next parish council meeting will be held on Monday 17th July, 2017

The meeting closed at 8.53 p.m.

Signed..... Date.....